



Cobb County NAACP

15th Annual Juneteenth Celebration

Saturday, June 16, 2018 10AM – 7PM

Vendor Name Information _____

Email Address _____

Organization/ Business Name _____

Contact Person _____

Mailing Address Street Address _____

City State Zip _____

Daytime Phone _____

Evening Phone/Cell Phone _____

Have you been a vendor at Juneteenth before? Yes ____ No ____

What is your Product or Service? _____

Festival Fee

1. Space Fees

The **annual vendor booth fee is \$150.00** per 10x10 space. ***If application and payment are postmarked by April 28, 2018, the fee is \$100.00*** per 10X10 space. Please indicate the space(s) you are requesting next along with the type of organization or business that most closely matches your group's description. For non-food booths absolutely no sampling of water or food is allowed – unless authorized in advance by vendor committee chair. Cobb County NAACP Juneteenth committee will provide tents. ***You will need to arrange for tables and chairs on your own.***

Space Type

Single Space

(10' x 10')

Total Space Fees \$ _____

Double Space

(10' x 20')

Triple Space

(10' x 30')

Business/Marketplace

Health Vendor

Nonprofit 501©3
(Information Only)

Food & Beverage Vendor

Beverage Only

2. Equipment Fees

List items that will be plugged into generator:

I will bring my own power.

I need power

Power 1 – 20 amp = \$5.00

Electricity: We supply limited electricity.

Postmark Date Application Fee Due

3. Non-Refundable Application Fee Due May 14, 2018 = \$150.00 (or \$100.00 if postmarked by April 28, 2018 – Early Bird)

Total Fee Enclosed _____



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Special Needs

Please tell us about any special needs you have.

Special Instruction to Food and Beverage Vendors

Propane usage must be approved by permit ahead of time.

Violation of beverage vending rule intentionally or unintentionally, by owner or staff, will result in immediate closure of booth.

Any grease must be placed in a sealed container and taken off Festival premises

All food and beverage vendors MUST attend MANDATORY Food Handling Training Sessions.

You will receive a confirmation letter/email vendor assignments and load in details.

Instructions to ALL Vendors

Arrival, Parking, Check In and Booth Assignment

Vendors MUST have a confirmation letter to enter the Festival on Saturday, June 16, 2018.

Each vendor MUST check in at the Juneteenth Information Booth, located at entry gate, upon arrival on Saturday, June 16, 2018. At the Information Booth, you will receive assistance with space location.

Vendors are allowed to bring vehicles on the street site between 6:00 a.m. and 9:00 a.m. on Saturday, June 16, 2018.

Saturday, June 16, 2018 after unloading materials at your space, all vendors MUST park vehicles at the Juneteenth vendor designated parking lot.

Vendors arriving at the park after 9:00 a.m. on Saturday, June 16, 2018 will not be allowed to bring their vehicles on site for any reason.

Booth must be open and ready for business by 10:00 a.m. and remain open until 7:00 p.m. unless otherwise notified by Juneteenth representative.

Power, Tents and Supplies

Tents are REQUIRED and will be provided by the Cobb County NAACP Branch. ARRANGE FOR TABLES AND CHAIRS ON YOUR OWN.

No power will be provided to vendors who did not request and purchase it with initial application.

Juneteenth does not provide extension cords or the like to vendors.

General expectations and Prohibited Items

All vendors will remain open and ready for business from 10:00 a.m. and 7:00 p.m.

No refunds will be issued unless Juneteenth was negligent in delivering its promised services.

Juneteenth will not be held responsible for any broken items, stolen items or the misconduct of any one at the Park facilities.

No tobacco, drug or alcohol products are allowed.

Check Out, Clean Up, and Exiting

Each vendor MUST check out with a Juneteenth Information Booth Volunteer.

Juneteenth will assess a \$100.00 clean up fee to any vendor that fails to clean up space on departure.

Each vendor is responsible for cleaning up booth area and placing trash in dumpsters.

Vendor Vehicles will be allowed into Festival grounds for the purpose of loading up materials at 7:00 p.m. Saturday, June 16, 2018.



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PLEASE SIGN AND RETURN ONE COPY WITH APPLICATION

The undersigned agrees to hold harmless the Cobb County Branch NAACP Juneteenth Celebration, Inc. (the “Organizer”) and each of its directors, officers, officials, employees, agents, attorneys, and consultants from any and all losses, claims, damages, expenses, judgments, liabilities and causes of action, including, but not limited to, claims, judgments and liabilities on account of any act, omission, negligence, fault or default of any third party not within the control of the Organization. Upon execution of this agreement, the undersigned agrees that it shall be deemed to have released the Organization from any and all claims, causes of action, and liability to the undersigned, its representatives, successors and assigns, in connection with this Agreement or the performance of any services rendered by the Undersigned or the Organization.

I CERTIFY THAT I _____, HAVE READ THE JUNETEENTH VENDING INFORMATION SHEET AND HAVE) OR WILL) COMMUNICATE IT TO PERSON WORKING IN MY VENDING AREA. MOREOVER, I UNDERSTAND THAT MY VENDING OPERATION MAY BE SHUT DOWN BY COBB COUNTY NAACP JUNETEENTH FOR VIOLATION OF ANY OF THE ABOVE PROVISIONS:

Remit to: Cobb County NAACP Juneteenth, Box 598, Marietta, GA 30061

* First come first served; space is limited.